

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI
May 16, 2013
(632nd Meeting)

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, May 16, 2013, at 5:30 p.m. in the Administration Board Room on the Hillsboro campus. The meeting was called to order by Board President Meinberg.

Roll Call/Attendance

Members Present: Mr. Gary Davis
 Mr. Ron Scaggs
 Mr. John Winkelman
 Board President Steve Meinberg

Board President Meinberg noted that Trustees Engelbach and Hargis were excused.

Also present:

College President Ray Cummiskey
Administrators
Members of the Faculty and Staff

Public Communication

Five faculty members requested, in advance, to address the Board. The subject involved personnel matters and was addressed in closed session.

Jefferson College Foundation Report

Tom Burke reported on the following:

- 1) The Jazz & Jeans event brought in over \$50,000 for student scholarships.
- 2) Fund a Future donation sheets were distributed at the Jazz & Jeans event and donations were received in the amount of \$3,336.00.
- 3) The Don Fitzgerald Scholarship has been established by Mrs. Fitzgerald.
- 4) The Art Gallery in the main entrance of the Administration Building has been completed.
- 5) The employee recognition event was held at the Ault House on Wednesday.

President's Report

- 1) Employee Recognition: President Cummiskey thanked those that attended the employee recognition ceremony on Wednesday.
- 2) Jazz and Jeans: Kudos to Tom Burke, his wife Vicki, Michelle Kennon, Rick Vest
- 3) and all our Foundation Board members who worked so hard to put on a very successful Jazz and Jeans event last month. It was a great night and over \$50,000 was raised in support of our students!
- 4) 50th Birthday Celebration: Employees, and especially those who served on the 50th Birthday Celebration, were thanked for their experience and support in planning Jefferson College's 50th Celebration. Their time and effort made the Celebration a huge success! Official recognitions have been received from Sen. McCaskill's office, Congressman Leuktemeyer,

state legislators McKenna, Romine, Wieland, Roorda, Harris, Gannon, McKenna, McCherty, and Mayor Frank Roland of Hillsboro. President Cummiskey thanked all who came out and celebrated with us.

- 5) LEA Pass Rate: Congratulations to Diane Scanga and the twenty-two Law Enforcement Academy day students who successfully completed the program and passed their POST test. This is the eleventh consecutive class to achieve a 100% pass rate, since the first 1000 hour program format began in 2007.
- 6) RT recognition: Congratulations to Janet Akers, our Interim Radiological Technology Director. We have received a letter from the Kingston School district, thanking Janet for assisting in their Science Fair, where Janet explained our Rad Tech Program as well as other medical technology program options at Jefferson College.
- 7) MCCA: Due to the sudden retirement of the President at Crowder College, President Cummiskey has been selected to Chair the Missouri Community College Association Presidents and Chancellor's Council for the next academic year. His appointment begins with the annual retreat in July. President Cummiskey stated that he appreciates the support and faith his colleagues by asking him to take on this assignment.
- 8) Reminders: The Nursing Pinning Ceremony is Friday evening at 6pm, and Graduation will be held at 10:00am and 2:00pm on Saturday.

Approval of Warrants

Motion to approve: Mr. Winkelman

Second: Mr. Davis

Abstention on Ck #378672 by Board President Meinberg. Not a sufficient amount of votes to approve this warrant so it will be put on the May warrants for approval in June.

Vote: 4-0 (on all other warrants)

Passed

Adoption/Approval of Consent Agenda

Motion to adopt consent agenda: Mr. Davis

Second: John Winkelman

Vote: 4-0

Passed

Motion to approve consent agenda: Mr. Scaggs

Second: Mr. Winkelman

Vote: 4-0

Passed

Old Business

Revision of Board Procedure V-004 – Compensatory Time and Overtime (second reading)

Motion to approve: Mr. Winkelman

Second: Mr. Davis

Vote: 4-0

Passed

Revision of Board Policy II-011.13 – Leaves of Absence: Vacation (second reading)

Motion to approve: Mr. Davis

Second: Mr. Scaggs

Vote: 4-0

Passed

New Business

Budget Assumptions (first reading)

No vote necessary

Approval of Rad Tech Student Handbooks (first reading)

Mr. Scaggs made a motion to waive second reading and pass this item. No second of the motion was heard so the motion died. A second reading will be held next month.

Revision of Board Policy II-023 – Prohibition against Alcohol/Drugs/Smoking and New Board Policy IX-010 – Tobacco-Free/Smoke-Free Policy (first reading)

No vote necessary

Purchase of Fire Alarm Equipment

Motion to approve: Mr. Winkelman

Second: Mr. Scaggs

Vote: 4-0

Passed

Fire Alarm Installation

Motion to approve: Mr. Winkelman

Second: Mr. Scaggs

Vote:4-0

Passed

Intercollegiate Athletic and Catastrophic Athletic Insurance

Motion to approve: Mr. Winkelman

Second: Mr. Davis

Vote: 4-0

Passed

Missouri Baptist Agreement

Motion to approve: Mr. Davis

Second: Mr. Winkelman

Vote: 4-0

Passed

Executive Session

Motion to enter into executive session: Mr. Scaggs

Second: Mr. Davis

Roll Call Vote:

	Yes	No	Abstain
Mr. Davis	x		
Mr. Scaggs	x		
Mr. Winkelman	x		
President Meinberg	x		

Return to Regular Session

Motion: Mr. Scaggs

Second: Mr. Winkelman

Vote:

Passed – returned to regular session at 7:36 p.m.

Appointment of Communication & Fine Arts Division Chair

Motion to approve: Mr. Winkelman

Second: Mr. Scaggs

Vote: 4-0

Passed

Appointment of Assistant Professor/Clinical Coordinator of Rad Tech

Motion to approve: Mr. Scaggs

Second: Mr. Winkelman

Vote: 4-0

Passed

Appointment of Dean of Career & Tech Ed

Motion to approve: Mr. Davis

Second: Mr. Winkelman

Vote: 4-0

The meeting adjourned at 7:40 p.m.